



Procedure Section: **School Administration**

**300**

Procedure Name: **Tobacco, Electronic Cigarettes  
(Vaping) and Nicotine Products**

**322**

## **PROCEDURE**

# **Tobacco, Electronic Cigarettes (Vaping) and Nicotine Products**



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## **Rationale**

Pursuant to subsection 301(1) of the Education Act, “the Minister may establish a Code of Conduct governing the behaviour of all persons in schools” to promote responsible citizenship, safety, well-being, and a positive school environment. Further to this, school boards must develop and revise their own local codes of conduct to be, at minimum, consistent with the updated Provincial Code of Conduct.

KPDSB’s Code of Conduct outlines that all students, parents/guardians, teachers, and staff have the right to be safe, and feel safe in their school and community. With this right comes the responsibility to contribute to a positive school climate, to be law-abiding citizens, and to be accountable for actions that put at risk the safety of others or oneself.

No student may be in possession of, using, providing others with, or selling electronic cigarette/vape, tobacco, and nicotine products.

The Smoke-Free Ontario Act, 2017 prohibits smoking (tobacco and cannabis) and the use of electronic cigarettes (vaping) at schools, on school grounds, and all public areas within 20 metres of these grounds. Anyone smoking or vaping on school property is guilty of an offence and if convicted may result in a fine under the Smoke-Free Ontario Act, 2017.

The Smoke-Free Ontario Act, 2017 also prohibits the sale and supply of tobacco or e-cigarettes to anyone under 19 years of age. Anyone who sells or supplies tobacco or an e-cigarette to a student under 19 years of age is guilty of an offence and if convicted may result in a fine under the Smoke-Free Ontario Act, 2017.

Cross Reference:  
Education Act 301(1)  
Smoke-Free Ontario Act, 26(3)  
PPM 128, The Provincial Code of Conduct  
Policy 322, Code of Conduct

Date Adopted : 24/09/2024

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In accordance with the Smoke-Free Ontario Act, 2017, exceptions are made for the use of tobacco for traditional Indigenous cultural or spiritual purposes.

## **Expectations of Responsibility**

### **Students**

Students must not smoke, use electronic cigarettes/vapes, or use nicotine products on school property. They must not provide others with or sell these products. If students are found in possession of tobacco, electronic cigarettes (vapes), or nicotine products on school grounds, they must surrender these items to the educator or administrator.

### **Educators**

Educators must seize any tobacco product, electronic cigarette/vape, or nicotine product they see in the school, unless it is tobacco used for traditional Indigenous cultural or spiritual purposes. Items are to be delivered to the office and details about the occurrence outlined to administration. Any surrendered item will be disposed of. Parents/Guardians must be notified.

### **Principals**

Principals have discretion under PPM No. 145, Progressive discipline and promoting positive student behaviour, to consider a range of responses to address non-compliance including suspension.

Principals will ensure Policy 322 and this procedure are communicated to all school community members.

## **Education**

Students who are involved in incidents related to tobacco, electronic cigarettes (vapes), or nicotine products will be provided with guidance and support to help them understand their actions, correct their behavior, and make healthier choices that allow them to stay focused on their learning.



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## **Communication**

Schools must provide an annual notification to parents and students reminding them of the policies and procedures surrounding tobacco, electronic cigarette/vape, and nicotine product use and the consequences for non-compliance.