



Policy Section: **Business and Administrative Matters**

**600**

Policy Name: **Responsible Use of Learning Technology and Data**

**618**

## **Policy Statement**

It is the policy of the Keewatin-Patricia District School Board (KPDSB) to provide guidance regarding the responsible use of learning technology as tools to support teaching and learning.

## **Rationale**

KPDSB is committed to providing all users with access to learning technology and acknowledges the benefits that technology can bring to support its daily operating activities and student achievement. These technologies also bring challenges to maintaining a safe and secure learning environment. This policy serves as a basis for ensuring technology is used appropriately and to the benefit of students and staff.

## **Guidelines**

1. All users must fully respect intellectual property rights including copyrights, privacy rights, human rights (including the right of freedom from harassment), defamation, and criminal laws.
2. Learning technology must be used in an appropriate, responsible and ethical manner, consistent with the purposes for which they are provided.
3. The use of learning technology that accesses KPDSB resources (i.e., email, enterprise system, student/staff data and information, social media, etc.) is protected by password, and multi-factor authentication where applicable.
4. KPDSB data (including student names and assessment data) is safe and secured in appropriate and supported systems and applications.

Cross Reference  
Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)  
Provincial Freedom of Information and Protection of Privacy Act (PFIPPA)

Date Adopted: 09/02/2021  
Dates Revised: 08/05/2024

### Policies

318, Privacy and Information Management  
321, Safe and Supportive Schools  
706, Employee Code of Conduct  
709, Workplace Harassment  
717, Accountability

### Procedures

618, Responsible Use of Learning Technology and Data  
717, Accountability

Review By: 2028